

Town of Ayer
Community Preservation Committee

Town Hall * One Main Street * Ayer, MA 01432

Minutes for 12/2/2015 - Approved 1/6/2016

Location: Town Hall, 1st Floor

Members present: Janet Providakes (JP) [Housing Authority]- Chair, Beth Suedmeyer (BAS) [At Large], Barry Schwarzel (BES) [Historical Commission], Richard Durand (RD) [Parks & Recreation], Jess Gugino (JG) [Conservation Commission]- Clerk

Not present: Jenn Gibbons (JRG) [Planning Board], Vacancy [At Large]

APAC taped: NO

6:08 PM – Open Meeting

• **Approval of Minutes**

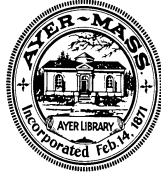
- The minutes for 11/4/2015 were reviewed.
 - In relation to the restored Fire Department photos, BES will seek a recommendation from the Historical Commission for the best state-wide digital archive storage locations.
 - BAS suggested the Harvard University Archives, which State agencies frequently use.
 - BAS moved to accept the minutes for 11/4/2015 as amended; RD 2nd.
 - Motion approved 4-0 (BES abstained).

• **Correspondence/Bills**

- Conway School of Landscape Design: \$3250, outstanding invoice for preparation of Open Space & Recreation Plan (OSRP) draft.
 - (Invoice # 04301504, dated 10/26/2015)
 - The invoice was reviewed and signed by the OSRP Committee on 11/19/2015.
 - JG moved to approve payment of \$3250 to the Conway School; RD 2nd.
 - Motion approved unanimously.
- Community Preservation Trust Fund distribution:
 - JP noted that the State's FY2016 matching fund distribution to Ayer is \$48,696.

• **Old Business**

- Sandy Pond School Association (SPSA) Restoration Project.
 - JP received an email on 12/1 from Irving Rockwood, Vice President of SPSA, updating CPC on their progress.
 - A Request for Quotes (RFQ) for a “Conditions Assessment” has been submitted to 11 vendors, with a 12/11 deadline for quotes.
 - No positive replies had been received by 12/1, but prior to this evening's CPC meeting, JP received another email from Mr.



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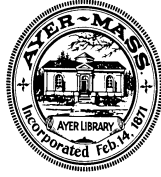
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Rockwood indicating SPSA has now received the promise of a quote from a vendor.

- As a result, the prospects now look better for SPSA submitting an application for funding to CPC in January.
- BAS asked if other funding sources for the Restoration Project have been identified by SPSA.
 - The use of CPA funds as a matching incentive for other funding sources would be optimal.
- JP will review previous discussions with SPSA via minutes and then reiterate to Mr. Rockwood some of CPC's other questions or requests.
 - This includes having some form of public access be a component of the application.
- 126 West Main Street
 - JP has not heard back from Parks & Recreation as to whether there might be interest on their part in this small .33-acre lot.
- **Committee Updates**
 - Historical Commission
 - BES said his 10/17 presentation at the Devens Museum on Camp Stevens and the 53rd Regiment of the Mass. Volunteer Infantry during the Civil War was well-received.
 - 30-35 people were in attendance, some coming from New Hampshire.
 - BES has also taken a video editing class through APAC, for use with the Oral History Project now underway by the Historical Commission.
 - Housing Authority
 - JP said the DPW has reviewed the plan for the portion of the Pirone Park footpath that overlaps onto the embankment area in the back of the Council of Aging (COA).
 - Repaving the parking lot there has been postponed due to funding issues.
 - Parks & Recreation
 - RD reports that an ice-skating rink will be going up soon on the basketball court adjacent to the Town Beach.
 - Conservation Commission
 - JG said ConCom is continuing its review of the Comprehensive Pond Survey draft prepared by Geosyntec.
 - BAS and JP agreed in suggesting that some sort of Public Hearing to present the Survey would be advantageous for residents.
 - Planning Board



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- No report.
- Open Space & Recreation Plan Update Committee
 - BAS said OSRP is continuing its review and editing of the Conway School's OSRP draft.
- **6:52 PM – Adjourn Meeting**
 - CPC's Next Meeting: January 6, 2016, 6 p.m.
 - BAS suggested that review of CPC's application materials be placed on this agenda.
 - BES moved to adjourn; RD 2nd.
 - Motion approved unanimously.